



## HOWARD COUNTY CENTER FOR THE ARTS Arts Advancement Organization Membership Information

The Arts Advancement Program is a great opportunity for non-profit arts organizations to have a permanent mailing address and monthly meeting space at the Center!

### Benefits of Annual AAO Membership:

- One 3-hour meeting per month in the HCCA Conference Room from September through June (or a combined total of 30 hours of free rental time in the HCCA conference room during the same time period). *Please note that rentals are scheduled on a first-come, first-served basis and HCCA may substitute other meeting spaces as needed.*
- A mailbox located in the HCCA office, which can be used as your organization's business address.
- Corporate membership in the Howard County Arts Council, including benefits such as the quarterly Arts Calendar newsletter.

AAO organizations must be incorporated as a non-profit 501(c)(3) organization and be engaged in the production, preservation, or presentation of arts activities. For additional details about the AAO program, please request a sample AAO contract.

### Annual AAO fee: \$250 (includes \$50 Corporate membership)

If you are interested in becoming an HCCA Arts Advancement Organization, please contact HCCA (410-313-2787) to determine availability of meeting space, and complete and return the application form below. Checks should be made out to: HCAC/HCCA.

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### ARTS ADVANCEMENT ORGANIZATION APPLICATION FORM

Organization Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Phone \_\_\_\_\_ Email \_\_\_\_\_

Contact Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Preferred Meeting Day/Time \_\_\_\_\_

Please also include:

- a copy of your organization's IRS 501(c)(3) determination letter
- a statement outlining your organization's mission and activities, your current number of members/participants, and your reason for wanting to become an AAO.